



# The Mangan Law

## Strategic Reporting Toolkit:

### Language to use when Self-Reporting

*Important Disclaimer: These samples are for educational purposes only, and do not amount to legal advice to any person. Every situation is unique, and any person with a potential need to self-report should consult with qualified legal counsel before submitting any formal statement to their FSO.*

#### **Scenario A: Financial Considerations (Guideline F)**

*Use this when a financial "trigger" occurs, such as an account reaching 120 days delinquent or a sudden debt issue.*

**Strategic Phrase:** "I am reporting a temporary financial delinquency regarding [Account Name]. I have already initiated a repayment plan and am currently in good standing with the creditor. This was an isolated event caused by [brief, non-disqualifying reason, e.g., a one-time medical expense], which has since been resolved. I remain fully committed to all financial obligations."

#### **Scenario B: Foreign Contacts (Guideline B)**

*Use this when a casual contact becomes "close and continuing," such as a new romantic interest or a frequent business associate.*

**Strategic Phrase:** "I am reporting a new, continuing contact with a foreign national, [Name], a citizen of [Country]. Our relationship is [personal/professional] in nature. I am cognizant of my security obligations and have not shared any sensitive or classified information. There is no evidence of foreign influence or pressure, and I will continue to monitor the relationship in accordance with SEAD 3 requirements."

#### **Scenario C: Legal Interaction / Police Involvement (Guideline J)**

*Use this for minor citations or arrests where "lack of candor" is the primary risk.*

**Strategic Phrase:** "I am reporting that on [Date], I received a citation for [Charge] in [Location]. I am fully cooperating with local authorities to resolve this matter. This incident was an out-of-character occurrence and does not reflect my judgment or reliability. I will provide the final disposition of the case to the security office as soon as it is available." (Note: specific language may vary depending on the incident facts.)